

DRAFT

TPMS PTSA General Meeting Minutes

Tuesday, September 13, 2022

7:00 – 8:30

TPMS Cafeteria

Call to order: 7:10

Number present: 26

- I. Welcome & President's Report
 - a. Clare Seelke, TPMS PTSA President
 - i. Welcome to our first, in-person PTSA meeting of the year!
 - ii. Introduction of Board, Staff, Officers & Resources
 1. Faye - Parent Community Coordinator
 - a. Serves TPMS, Blair and TPES
 - b. Works directly with parents to direct towards resources and navigate MCPS
 - c. Links in the counseling section of the TPMS website
 - d. Runs the Kindness Corner
 2. List serve reminder
 3. Jamie Koppel, PALS
 4. Lima is the Blair Cluster Coordinator for MCCPTA and a TPMS parent
 - iii. TPMS PTSA Meeting Process
 1. Overview of general agenda and specifically tonight's agenda
 - iv. Vision for 2022-23 PTSA
 1. We will have student selected from Student Government, Difference Makers and Minority Scholars
 2. 133 TPMS staff working with our students
 3. Very excited for this year and open to all members' ideas and will
 4. Be more present and building community
 - a. Thanks to Alice and Steve for leading the bbq, our first community event of the year.
 - v. Update on PTSA Activities since June
 1. Lots of planning over the summer
 2. Provided staff lunch the Friday before school started
 3. 6th grade bbq
- II. Principal's Report
 - a. Erin Martin, TPMS Principal
 - i. [Back to School Update](#)
 1. Building Community
 - a. Doubled number of summer sessions – 370 students welcomed
 - b. 6th grade picnic
 - c. Back to School Night
 - d. Upcoming 7th and 8th grade ice cream social
 2. Beyond Our Walls

- a. Field Trips are back!
 - i. Links to pay online will be resent throughs Talking Points
 - 1. 6th Grade – Outdoor Ed
 - 2. 7th Grade – Finance Park
 - 3. 8th Grade – Annapolis
- 3. [After-school Activities](#)
 - a. This week
 - i. Fall sports tryouts
 - ii. Club previews
 - b. Next week
 - i. After school activities begin to roll out
- 4. Communication
 - a. ConnectEd Messaging System (email and phone capabilities)
 - b. Talking Points (text messaging system)
 - c. Monthly Principal's Coffees
 - d. Monthly PTSA Meetings
- 5. Updates
 - a. Chromebooks
 - i. Will be distrusted at each local school
 - 1. Families need to request online for home chromebook
 - 2. Thursdays and Fridays are distribution days
 - b. Lockers
 - i. Still a process but email Mr. Williams with questions
 - c. Lunches
 - i. Lunches are returning to paid by the student/family this year
 - 1. FARMS is important
 - 2. MySchoolBucks
- 6. Our PTSA Rocks
 - a. Sponsored a staff luncheon for 135 staff members during pre-service
 - b. Lunch
 - c. Recess equipment
 - d. PALS

III. Treasurer's report

- a. Greg Swaluk, TPMS PTSA Treasurer
 - i. Audit of 2021-22 PTSA Finances
 - 1. Will be done on Thursday, September 15, 2022
 - ii. Overview of structure (which will be the Treasurer Report going forward)
 - 1. Income summary
 - 2. Expenses summary
 - 3. Current balance is 19,352.54
 - iii. 2022-23 School Year Budget

PROPOSED CATEGORICAL BUDGET

(for General Membership Approval - 9/13/2022)

TAKOMA PARK MIDDLE SCHOOL PTSA

DRAFT 8/30/22	Previous FY		2022-2023	
	Proposed Actual		Proposed	% Change
Previous Balance				
Carryover from 2021-22	(\$ 7,000.00)	(\$ 17,100.00)	(\$ 17,000.00)	99.42%
Income				
Member Donations	(\$ 3,000.00)	(\$ 8,084.00)	(\$ 4,000.00)	133.33%
Grants	(\$ 2,500.00)	(\$ 900.00)	(\$ 1,650.00)	66.00%
Fundraising	(\$ 12,725.00)	(\$ 3,759.00)	(\$ 13,350.00)	104.91%
Program Generated Revenue	(\$ 4,500.00)	(\$ 1,647.00)	(\$ 7,200.00)	160.00%
Total Receipts	(\$ 29,725.00)	(\$ 31,490.00)	(\$ 43,200.00)	145.33%
Expenses				
PTA Organizational Expenses	(\$ 1,700.00)	(\$ 241.00)	(\$ 900.00)	52.94%
PTA Operational Expenses	(\$ 2,050.00)	(\$ 381.00)	(\$ 3,100.00)	151.22%
Fundraising Expenses	(\$ 2,250.00)	(\$ -)	(\$ 2,125.00)	94.44%
PTA Objectives	(\$ 10,000.00)	(\$ 5,331.00)	(\$ 13,725.00)	137.25%
PTA Event Expenses	(\$ 8,800.00)	(\$ 4,298.00)	(\$ 11,350.00)	128.98%
Balance Forward				
Carryover to 2023-24	(\$ 7,000.00)	(\$ 17,000.00)	(\$ 12,000.00)	171.43%
Total Disbursements	(\$ 31,800.00)	(\$ 27,251.00)	(\$ 43,200.00)	135.85%

1. Presentation
 - a. Overview of budget proposed as compared to prior year actuals
2. Discussion

- a. Paypal – is there a way to switch the fees so the donor pays the fees
- b. Amazon Smile – is TPMS receiving checks from Amazon? Yes, it is posted in the “painless” fundraising category.
- c. Can we change the name of the painless fundraising category?
- d. Box Tops goes directly to the school.
- e. Will the budget be posted?
 - i. Yes.
- f. The budget can be amended if needed.
- g. Tpmsspta.org to view the budget

IV. Motions

- a. 2022-23 School Year Budget
 - i. Moved: Clare
 - ii. Second: Alice
 - iii. All in favor: all
 - iv. Oppose: none
 - v. Abstain: none
 - vi. Budget approved at 8:02 pm

V. Updates

- a. Volunteer Engagement
 - i. Alice Weiss
 - 1. Overview of all the ways to be connected and how to connect
 - a. List serves
 - i. announce@tpmspta.groups.io
 - ii. discuss@tpmspta.groups.io
 - 2. Parent Survey Findings/Discussion: Alice Weiss, TPMS PTSA VP for Membership and Volunteer Engagement
 - a. Survey Responses
 - i. Key Takeaways
 - 1. Parents are interested, support the TPMS PTSA, and want to help
 - 2. Nearly all parents responding (98%) are interested in volunteering
 - 3. Accessibility and communication are key to building trust & participation
 - 4. Parents especially want more social and community-building activities
 - ii. Parent Participation: Accessibility
 - 1. Continue to allow a virtual option, even if meeting is in person
 - 2. Improve communication about/at the meeting provide:

- a. *reminders before the meeting*
 - b. *notes with key takeaways and recording after meeting for those who can't come*
 - c. *facilitated discussion that engages parents*
 - 3. Support working parents by minimizing burden and conflict with other school PTAs
 - 4. Social engagement – opportunities for parents and kids to get to know each other
 - 5. Translation at PTA meetings
 - iii. Opportunities for Change
 - 1. Better information about activities/events – more notice ahead of time, central calendar, institutional events every year
 - 2. Focus on diversity celebrations – rename International Night to be inclusive celebration of culture, Hispanic Heritage month, Holi
 - 3. More community-building events – screen on green, parent-teacher sporting, carnival night, opportunities for parents/families to join
 - 4. More social events – school dance (more than an hour after school),
 - 5. Mentor/tutor program to connect middle schoolers with elementary students
 - 6. More integrated Board with stronger connections between school/MCPS/parents
 - iv. TPMS PTSA Needs You!!!
 - 1. The TPMS PTSA has a LOT of fun events planned to return to traditional in-person school experience.
 - 2. We need your help to make this idea a reality!!
 - 3. How can you be a part of TPMS' great year?
 - a. Volunteer
 - b. Donate
 - c. In-Kind Support (Time, Talent, Goods)
- b. Vote with your Feet
 - i. Sticky note activity
 - 1. Share your idea or question for the PTSA
 - 2. Let us know which event(s) where you most want to volunteer.
- b. Parents at Lunch (PALs) Program: Jaime Koppel
 - i. Last January it was clear the school and students need some support with adult presence and the PTA received an invitation to show up.
 - ii. PALS is the result of parents coming together to meet a school need for support

- iii. Parents take shifts (3 – 30 minute periods) to support supervision of students during lunch, which also allows students to move around outside.
- iv. 11:25-11:55, 12:15-12:45, 1:00-1:30

VI. Announcements

- a. September 29: Grade Level Ice Cream Socials:
 - i. 5:30 – 6:30: 7th Grade
 - ii. 6:45 – 7:45: 8th Grade
- b. October 11: Second TPMS PTSA Meeting (7-8:30 PM, TPMS)
- c. October 12: TPMS Eats Out at Cielo Rojo
- d. October 21: International and Cultural Heritage Celebration & Potluck Dinner
- e. Nov 8: Election Day Bake Sale
- f. Nov 10-11: Health Forum (more information forthcoming)
- g. Next PTSA Meeting – October 11, 7:00 – 8:30 PM

VII. Adjournment

- a. Meeting adjourned at 8:36 pm

TPMS PTSA Committees/Volunteer Opportunities

Events

- International Night
- STEAM event (leader needed)
- Grade level social events
 - Ice cream social
 - 8th grade dance
 - 8th grade promotion (leader needed)

Fundraising

- TPMS Eats Out (leader needed)
- Citrus Sale (leader needed)
- Grant writing (leader needed)
- Passive fundraising
- TPMS Gear (leader needed)
- Takoma Thrives (leader needed)
- Bake sales

School Support

- Lunchtime PALS
- Teacher Appreciation
- School Safety (leader needed)
- Health and Wellness (leader needed)
- Mentorship (leader needed)
- Mini-grants

PTSA Committees

- Website support (leader needed)
- MCCPTA GT
- Special Needs
- Capitol

