

**Takoma Park Middle School
2016-2017 PTA Mini-Grants**

Apply now! Deadline: October 7, 2016

To: All Members of the TPMS Community
From: PTA Mini-Grant Committee

The TPMS PTA is offering small grants of under \$300 to parents, teachers and staff to inspire creative approaches to learning. Mini-grants can be used to support activities or materials such as: artist in residence to create mosaics, English classes to have a poet in residence, After School Academic Academy-attendance incentives, MSA prizes, books for book clubs, guest speaker fees, grade level instructional materials, foreign language DVDs, graphing calculators for classroom use, and much more!

To apply for a mini-grant, please use the application form on the back. We invite proposals that will expand and enrich the TPMS students' educational experience. Please keep in mind as you develop your proposal that the project needs to fit into the overall existing curriculum and class schedule setting—proposals should not call upon teachers or administrators to expend significant extra effort to enable your project to work. Please discuss your proposal with Ms. Deeny prior to submitting your application.

The Mini-Grant Committee will review applications and present recommendations to the PTA. In the event of competition for funds from similar projects, the PTA will evaluate the applications and award the grant to the project that best supports the PTA's mission. The PTA will make final mini-grant decisions in late October 2016.

Our hope is that the mini-grants will result in fun, enriching projects or opportunities for the students of TPMS that would not otherwise have been possible. If you have any questions, please contact the PTA Mini grants chair / PTA President. Teachers should contact Ms. Deeny for additional guidance.

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***please apply—it's easy!
application on the back of this flyer***

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2016–2017 Takoma Park Middle School PTA Mini-Grant Application Form

Your name: _____ Amount requested: \$_____

Your committee, or group, if applicable: _____

Your phone number and/or email address: _____

Name of your proposed project: _____

Brief Description of Project: _____

Please answer the following questions: *(please attach an additional sheet of paper as needed)*

- 1) What is the project and what will it accomplish? (please describe briefly in 1 or 2 paragraphs)
- 2) Who will the project serve, and how many students?
- 3) How will the project benefit students? (please be specific and use language and terminology that parents and non-educators will be able to understand)
- 4) Please describe whether your project relates to the curriculum, character education, or student service learning (community service) at TPMS, or if it can be replicated by other teachers.

We urge all potential mini-grant applicants to discuss their ideas with the principal before submitting applications to the PTA. Have you talked to Ms. Deeny about this? ____ yes ____ no

Can your project be accomplished with partial funding? ____ If so, what is the minimum amount? _____

If the funds will be used to purchase an item, please provide a sample, a list, or a clear description of the item(s) (such as from a catalog) with this application. Attached : _____

Please place completed forms in the folder marked *TPMS Mini-Grants* in the PTA Box in the office **by October 7, 2016.**